

SONOMA NAPA MARIN WOMEN'S TENNIS LEAGUE
League Governing Board Guidelines

- A. The **Governing Board** shall consist of **Club Representatives**, elected or appointed, from each club entered from Sonoma, Napa, and Marin Counties, and of an **Executive Board** consisting of, but not limited to, a Chairperson, Co-Chairperson, Secretary, Treasurer, Rules Chairperson, Awards Chairperson and Luncheon Chairperson(s). Every effort should be made that the Exec. Board be equally representative of all three counties and all division levels.
- B. Each club represented on the Governing Board has one vote. An Executive Board Member's vote takes precedence over the Club Rep's vote if they represent the same club. Rules changes may be proposed by the Exec. Board or by Club Representatives. Major issues/rules changes must be evaluated and then voted on at a Club Rep meeting. A simple majority of those present and voting is required to change a rule.
- C. After serving one year as club rep and/or captain, a person is eligible for placement on the Executive Board.
- 1 The Executive Board shall review eligible persons and seek new exec. board members as needed.
 - 2 Prospective exec. board members will be invited to a board meeting for an interview and overview of board member responsibilities.
 - 3 Prospective exec. board member will be invited to serve on board after approval by majority vote of the board.
- D. An Executive Board member shall serve no more than three consecutive years. After a year's absence from the board, a person may again be eligible to serve on the Executive Board.
- E. Executive Board members will volunteer for officer positions based on their areas of interest and expertise.
- 1 Should more than one person volunteer for the same position, the board will vote after hearing qualifications of members for the position.
 - 2 Co-Chair becomes Chairperson after serving one year as co-chair.
 - 3 It is recommended that the outgoing Chair remain on the Board, provided she has not served more than three consecutive years, or serve as a non-voting adviser to the Board if her three year board term is complete.
- F. Exec. Board duties include, but are not limited to, placing teams, settling disputes, reviewing substitutes, or expelling any club not abiding by the rules and regulations of the SNMWTL.